# 2023-2024 Project Monitoring Plan

**BE-CLME+ Project: Promoting National Blue Economy Priorities Through Marine Spatial Planning in the Caribbean Large Marine Ecosystem Plus**

**(GEF Project ID 10211)**

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| **Monitoring Activity** | **Purpose** | **Monitoring Metrics** | **M&E Mechanism or Tool** | **Frequency** | **Responsibility** |
| Project Launch | Formalize project initiation and engage project actors in committed project delivery. | Annual Work Plan and Budget approved for implementation.  ToRs for Project governing and decision-making arrangements adopted and under implementation, including Project Operations Manual. | Inception Workshop | Once within 4 weeks of project start-up. | CRFM, CAF, FAO |
| Project governance and oversight | Provide general guidance regarding the progress and direction of the project; exertion of proactive influence; ensure that the project meets goals announced in the Project Results Framework and conflicting priorities and resources are balanced. | Annual Work Plan reflects recommendations and decisions of the Regional Steering Committee.  Project is effective in addressing grievance raised by stakeholders. | Meetings of the RSC | At least 2 meetings per year. | CRFM, CAF, FAO |
| Compliance with delivery timelines in approved work plan | Ensure efficient and effective delivery of project implementation on a day-to-day basis. | Activities in support of project outputs executed on time and within budget. | Project Progress Reports | Quarterly and Half-Yearly | PMU |
| Technical and fiduciary compliance | Validate in the field the destination of project investments to ensure project interventions are fit for purpose. | Coherence and consistency between project disbursements and activities implemented. | Technical Supervision Missions | At least twice per year | CRFM and PMU |
| Gender and Safeguards Compliance | Ensure the GEF, CAF and FAO gender and safeguards polices are complied with. | Gender, indigenous peoples, and stakeholder engagement Indicators in GEF CEO Endorsement Request. | Gender Action Plan  Indigenous Peoples Plan  Stakeholder Engagement Plan | At least twice per year | PMU |
| Technical quality of project outputs | Ensure the project is benefitting from the best technical knowledge available in support of high-quality project outputs. | Extent to which technical products of the project can inform and influence change at levels relevant for BE development. | Technical Advisory Committee meetings  Project Progress Reports | At least twice per year | CRFM and PMU |
| Financial and fiduciary compliance | Guarantee transparency and integrity in the use of project funds. | Timeliness of statement of expenses submission and subsequent disbursements and replenishments. | Financial Reports and Statement of Expenses | Yearly and/or on a replenishment basis. | CRFM and PMU |
| Financial Audits | Ensure compliance with the Project Operations Manual and financial management standards of the GEF Implementing Agencies. | Material findings in Independent Financial Auditor Reports. | Auditors’ Reports. | At least annual. | CRFM and PMU |
| Monitoring by GEF Implementing Agencies | Ensure the Executing Agency is in full compliance with all required policies, standards and procedures associated with the use of GEF funds. | Discrepancies or irregularities in how policies and standards are applied and resulting consequences on project results and planned outcomes.  Perception of reputational risk for GEF Implementing Agencies. | Project Progress Reports  Gender and safeguards reports  Auditors’ Reports | As often as progress reports are available. | CRFM, CAF, FAO |
| Monitoring by the GEF | Ensure compliance with GEF policies and use of GEF Trust Funds resources and assessment of project contributions to GEF Core Indicators and Global Environmental Benefits. | Contributions to GEF Core Indicators.  Compliance with indicators in Gender Action Plan, Indigenous Peoples Plan, and Stakeholder Engagement Plan. | Project Implementation Reports (PIR). | Annual | CRFM, CAF, FAO |

# Annex 4. Project Institutional Stakeholders

**BE-CLME+ Project: Promoting National Blue Economy Priorities Through Marine Spatial Planning in the Caribbean Large Marine Ecosystem Plus**

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| **Stakeholder** | **Participation in Project Implementation** |
| **Government Institutions** | |
| **BARBADOS** | |
| Fisheries Division, Ministry of Maritime Affairs, and the Blue Economy | Direct responsibility for ecosystem-based fisheries management, research, BE, and licencing. |
| Ministry of Environment and National Beautification | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level.  Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Coastal Zone Management Unit | Key capacity building and advocacy partner for the ecosystems approach, MSP, and Knowledge Management within a blue economy context. |
| Barbados Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing |
| Ministry of Tourism and International Transport | Important project partner for capacity building, blue economy advocacy, and Knowledge Management |
| Customs Department | Key capacity building and awareness-raising partner for blue economy and promotion of legal fishing |
| **BELIZE** | |
| Fisheries Department, Ministry of Blue Economy, and Civil Aviation | Direct responsibility for ecosystem-based fisheries management, research, marine reserves, licensing, fisheries enforcement, MSP, and BE. |
| Ministry of Sustainable Development, Climate Change & Disaster Risk Management | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level.  Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Belize Trade and Investment Development Service (Beltraide) | Key consultation partner in process to revisit fiscal incentives which may lead to destructive fishing. |
| Coastal Zone Management Authority & Institute | Key capacity building and advocacy partner for the ecosystems approach and Knowledge Management within a blue trade context, and MSP. |
| Belize Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| Ministry of Tourism and Diaspora Relations | Important project partner for capacity building, blue economy advocacy, and Knowledge Management. |
| Customs Department | Key capacity building and advocacy partner for blue economy and promote legal fishing and enforcement. |
| **GUYANA** | |
| Fisheries Department, Ministry of Agriculture and Marine Resources | Direct responsibility for ecosystem-based fisheries management, research, marine reserves, licensing, and fisheries enforcement. |
| Environmental Protection Agency | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level.  Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Ministry of the Presidency – Department of Energy | Important project partner for capacity building, blue economy advocacy, and Knowledge Management. |
| Ministry of Agriculture | Important project partner for policy and decision-making on blue economy at the national level. |
| Customs Department | Key capacity building and advocacy partner for blue economy and promote legal fishing and enforcement. |
| Ministry of Business (Department of Tourism) | Important project partner for capacity building, blue economy advocacy, and Knowledge Management. |
| Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| **JAMAICA** | |
| Fisheries Authority | Direct responsibility for ecosystem-based fisheries management, research, marine reserves, licensing, and fisheries enforcement. |
| National Environment and Planning Agency (NEPA) | Primary liaison for all marine spatial planning issues. |
| Ministry of Economic Growth and Job Creation | Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Ministry of Industry, Commerce, Agriculture and Fisheries | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level. |
| JAMPRO, Ministry of Industry, Commerce, Agriculture and Fisheries - Jamaica | Key consultation partner in process to revisit fiscal incentives which may lead to destructive fishing. |
| Jamaica Tourism Board (JTB) | Important project partner for capacity building, blue economy advocacy, and Knowledge Management. |
| Jamaica Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| Customs Department | Key capacity building and advocacy partner for blue economy and promote legal fishing and enforcement. |
| **PANAMA** | |
| Authority for Aquatic Resources (ARAP) | Direct responsibility for ecosystem-based fisheries management, research, and licencing. |
| Ministry of Environment/Department for Marine Management | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level.  Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Panama Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| Panama Maritime Chamber of Commerce | Consultation on considerations for maritime transport within the context of MSP planning on the Atlantic Coast. |
| National Customs Authority - Panama | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| Ngöbe-Buglé Congress | Key participant in project’s consultative processes in Panama, participation on project’s governing body, and authority overseeing indigenous fishers which may receive trainings and capacity building supported by the project, including alternative livelihood (seaweed culture). |
| Asociación de Ambientales DEGO (ASAMDEGO) | Key participant in project’s consultative processes in Panama and source of technical inputs within the local indigenous people context. |
| **SAINT LUCIA** | |
| Department of Fisheries | Direct responsibility for ecosystem-based fisheries management, research, and licencing. |
| Ministry of Sustainable Development, Energy, Science, and Technology | Liaison with the GEF Implementing Agency and the project’s Executing Agency. |
| Ministry of Agriculture, Fisheries, Food Security, and Rural Development | Facilitate and support all policy related outcomes proposed by the project.  Project Monitoring and Evaluation at the national level. |
| Customs Department | Key capacity building and advocacy partner for blue economy and legal fishing and enforcement. |
| Coast Guard | Key partner for capacity building and definition of strategies to promote legal fishing and enforcement. |
| **Inter-governmental Institutions** | |
| Caribbean Community Secretariat (CARICOM) | Consultations on macro policy direction for blue economy. |
| Caribbean Regional Fisheries Mechanism (CRFM) | Facilitates delivery of project activities, outputs, and outcomes, coordinates communication between all project partners and the GEF Implementing Agencies. |
| Organization of Eastern Caribbean States (OECS) | Political Secretariat with lessons learned in a series of policy-related projects for the OECS region. |
| OSPESCA | Consultations on opportunities for alignment of fisheries and blue economy policies. |
| **Regional Civil Society Organizations** | |
| Caribbean Natural Resources Institute (CANARI) | Capacity building and advocacy partner for the ecosystems approach and Knowledge Management within a blue economy context. |
| **Academia** | |
| Centre for Resource Management and Environmental Studies (CERMES) of the University of the West Indies | Source of technical expertise and consultations in processes to develop blue trade engagement and awareness strategies. |
| University of Florida Sea Grant Program | Partner for the development of key and targeted project interventions in project countries. |
| **Private Sector** | |
| Northern Fishermen Cooperative Association - Belize | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| National Fishermen Association - Belize | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Caribbean Network of Fisherfolk Organizations (CNFO) | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Jamaica Fishermen Cooperative Union | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| National Fisherfolk Cooperative Association – St. Lucia | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Georgetown Fishermen’s Cooperative Society Limited - Guyana | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Upper Corentyne Fishermen’s Cooperative Society - Guyana | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Sindicato de Pescadores de Bocas del Toro - Panama | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |
| Central American Confederation of Artisanal Fishers (CONFEPESCA) | Instrumental in ensuring the participation of fishers in capacity building and in garnering support for blue economy policy and definition of seafood value chains. |