

ADMINISTRATIVE INFORMATION NOTE

CRFM / CNFO / CTA Regional Fisheries Workshop: Investing in Blue Growth
St. George's, Grenada
20 – 21 November 2014

1. Introduction for workshop participants to this note

This workshop has been introduced by way of invitation emailed out by the CRFM Secretariat.

This note explains in detail the administrative procedures that rule the participation in the workshop. All workshop participants are encouraged to become familiar with the information herein.

The fisheries sector in CRFM countries provides a range of benefits to the region, including employment, poverty alleviation, food security, and foreign exchange earnings. Some of these benefits are not sufficiently understood and valued. Additionally, fisheries issues are usually managed under the general portfolio of agriculture, but are often marginalized, and as a consequence, attract low investment. This low investment has stifled the advancement of statistics, research, and development for supporting resource management, technological developments and marketing and trade.

Present land use and marine space usage planning do not reflect holistic consideration of the various sectoral needs, with low priority given to fisheries and aquaculture needs. This creates a challenge with regard to capacity for adaptation of economic activities especially in the face of climate change, and also for aquaculture development opportunities that are already challenged often by limited land and coastal marine space, environmental concerns, and economic viability. All challenges are exacerbated by the limited promotion and understanding of the sector's contributions, as well as its potential.

Previous efforts by CRFM and CTA to build fisherfolk capacity to participate in the governance process has seen the successful establishment of the Caribbean Network of Fisherfolk Organizations (CNFO), improved fisherfolk understanding of key policy issues, and more active CNFO participation in certain policy advisory activities. Such capacity building and participation in the policy advisory activities are very much in the preliminary stages, and continued effort is essential to deepen further the understanding of fisherfolk of some of the more technical aspects of fisheries policies, e.g. aquaculture, SPS, and mainstreaming precautionary and ecosystem approaches in the context of climate change, and by this means, strengthen their capacity to participate actively and more fully in ensuring successful implementation, monitoring and evaluation of agreed policies.

This workshop will consolidate and build on the successes of previous and on-going initiatives between the CRFM, CNFO and CTA in fisheries and aquaculture in the Caribbean.

Additionally, in the course of boosting fisherfolk knowledge and capacity, and enhancing their input in policy development and implementation, there should be parallel efforts to educate and engage the public more about the performance and potential of the fishing and aquaculture industry to gain their support also for successful policy implementation.

2. Objective

The Workshop is intended to promote blue growth through enhanced input of fisheries and aquaculture stakeholders in the policy process and improved public understanding and appreciation of the challenges and opportunities of the industry and its policies, and what this means for investing in blue growth.

Specifically, the objectives of the project are to:

- Deepen knowledge and capacity of primary industry stakeholders for more effective stakeholder positioning and participation in the fisheries policy and management planning and decision-making processes.
- Fisheries and aquaculture stakeholder input incorporated into policy development and implementation processes.
- Improve understanding of the industry's challenges and opportunities, and by this means, promote support for public and private sector investment in blue growth through use of online platform and social networking tools.

3. Expected Output

The expected outputs from the Workshop will be:

- Improved fisherfolk knowledge and capacity to engage in more technical aspects of policy formulation and implementation.
- Improved governance of fisheries and aquaculture through effective participation of stakeholders including the private sector in the policy process.
- Industry promotional and educational materials produced and packaged for display and disseminated to fisherfolk, fish farmers and the general public using online platforms and social networking tools.

4. Structure of the Workshop

- The Workshop will take the form of moderated plenary and group sessions, with time allowed for discussion of each topic, and development of fisherfolk positions as needed and recommendations for more mainstreaming fisherfolk engagement / participation in the more technical aspects of policy implementation.
- Discussion documents will include commissioned papers and briefs prepared with CTA supported project 'Development of Caribbean Fisheries Knowledge Platform'. A media expert will be contracted to facilitate the Workshop, to prepare the report and to coordinate and report on the operation and performance of the fisheries exhibition booth.
- Additionally, 2 technical experts will be contracted to develop and deliver key papers, presentations, including mini-documentaries and to contribute to the debates.
- Policy recommendations arising from the workshop will be presented to policy makers during the CRFM Ministerial Council in April / May 2015.
- The Workshop report will be prepared and distributed in both electronic and printed formats. In addition, educational materials used in workshop presentations will be prepared in formats for distribution to fish farmers, fisherfolk organizations and other private sector representatives in CRFM States, as well as public and private sector agencies with an interest in aquaculture and fisheries policy implementation.
- Through the Knowledge Platform Project, support will be provided to capture and share the face to face presentations and discussions online, through the use of web2 tools such as

slideshare, YouTube, twitter and facebook in combination with the CRFM's knowledge platform.

5. **Workshop organization:**

- The CRFM / CNFO / CTA Regional Fisheries Workshop: Investing in Blue Growth will be held on Thursday and Friday, 20 – 21 November 2014, respectively at The Flamboyant Hotel and Villas Conference Room, St. George's, Grenada.
- Tea / coffee will be provided during the Workshop in the morning and the afternoon sessions.
- Lunch will be provided to Participants on the days of the Workshop. Participants will make their own arrangements for lunch on non-workshop days, the cost of which has been factored into the Per Diem.
- The Workshop shall be conducted in English.

6. **Travel arrangements:**

PARTICIPANTS FUNDED BY THE WORKSHOP ONLY

- Return flights are provided in economy class only, for one participant from each participating country.
- Flights are arranged for each participant, upon receipt of an e-mail from the relevant national authorities confirming the participant's approval to attend the Workshop.
- Bookings will be sent electronically (via email) to participants in advance of the Workshop. Participants are **expected** to confirm by e-mail, their agreement with the proposed travel itinerary and their availability to travel before the tickets are issued.
- Participants whose itinerary includes an overnight on any transit ports should make their own arrangements to facilitate the overnighing. All necessary costs are provided for in the Per Diem.
- An airport pick-up and drop-off service is arranged. Therefore participants are kindly asked to look out for, and to make sure to use this service. There will be no refunds for privately contracted taxis.
- Participants are responsible for ensuring that they obtain a visa, if required. Visa costs are reimbursable, upon submission of original receipts and supporting documentation.
- **NON-FUNDED PARTICIPANTS**, who have confirmed arrangements with the CRFM Secretariat for Airport-Hotel-Airport taxi service, are also included in the above mentioned service.
- **All participants assisted by this service are asked to liaise with Workshop Administration well before departure, to confirm pickup time from hotel to airport.**

7. **Accommodation arrangements**

- Participants have been booked at **The Flamboyant Hotel and Villas, St. George's, Grenada**, at a nightly rate of US\$127.00, full breakfast, taxes, and internet service included.
- The CRFM will pay the hotel directly for accommodation and breakfast.
- Hotel Contact info: Ms. Andrea Alexander. Email: admin@flamboyant.com

8. **Per Diem Allowance**

- Per Diem of US\$50.00 per day and a lump sum of US\$150.00 for travel related expenses will be paid to participants to cover dinner and incidentals incurred by the participant during his / her stay for the Workshop period.

- Per Diem will be paid in cash to each participant during registration on the first day of the Workshop, upon submission of a completed registration form **accompanied by all inbound boarding passes**.
- The number of nights hotel accommodation covered will be dependent on flight availability to the participant's home country, but in no cases will exceed the nights necessary for the Workshop period.
- Local participants from Grenada will be provided with lunch for the two days of the Workshop.

9. Workshop Administration

CRFM Secretariat will provide technical and administrative support for the Workshop. The Facilitator for the workshop will be introduced at the Workshop.

Contact:

CRFM Secretariat, Belize: Rochelle Staine-Gill: secretariat@crfm.int
Telephone: (501) 223-4443

10. Conference Venue

The CRFM / CNFO / CTA Regional Fisheries Workshop: Investing in Blue Growth will be held at The Flamboyant Hotel and Villas Conference Room, St. George's, Grenada.

11. Agenda

The Workshop will address:

Governance and Policy

- Combating IUU (CRFM-OSPESCA Joint Action Plan). Successes in fighting IUU across the ACP.
- Sustainable use, conservation and management of fisheries resources (Eastern Caribbean Flyingfish Fishery, Spiny Lobster and Coral reef)
- Caribbean Community Common Fisheries Policy (CCCFP) – status and implementation

Trade and Market Access

- Aquaculture review and plan of action – lessons learnt and recommendations
- EPA SPS Measures Project - status and way forward
- Value chain approach to fisheries in the Caribbean (lessons learned from other ACP regions)

12. Security

- Participants should exercise due care and attention to their surroundings to ensure that their safety is maintained throughout their stay.
- The hotel normally has security on and around the property.
- Participants should check their rooms to ensure that sufficient safety facilities are available and properly functioning (door locks, door chains, telephone, windows, etc.).
- Be wary of people hanging around outside the hotel.
- If you notice anything / anyone suspicious, you are asked to kindly notify the hotel, and advise the CRFM Secretariat representative.

13. Documents

Working Documents for the Workshop will be sent to nominated participants via email and will also be available online on both the dgroups and the CRFM website.